

Nottingham Chinese School Admission Procedure

Welcome to Nottingham Chinese School

Nottingham Chinese School is a non-profit weekend school and was founded in 1999. The school has worked closely with Nottingham Confucius Institute (University of Nottingham) and local authorities to promote education of Chinese language and Chinese cultures. The teaching is based on textbooks specially designed for overseas students studying Chinese and levels of Chinese language cover from beginner to GCSE and A level.

The school runs on Saturday afternoons during Nottingham County school time at the Alderman White School (Chilwell Lane, Bramcote, NG9 3DU, Nottingham). There are two class schedules. One is 12:15 to 14:15 for Mandarin lessons and 14:30 to 15:30 for optional school activity classes; and the other is 14:30 to 16:30 for Mandarin classes and 13:15 to 14:15 for optional school activity classes.

Registration

Registration includes filling an online form and paying registration fee, 15 pounds for each student. The registration fee is refundable. If you are not going to join the Chinese School after registration, your registration fee will be refund when you notice the Chinese school two weeks before the new school year starts. If your application is accepted then your registration fee will be transferred to your parent duty deposit.

You can pay it online or pay in person when visiting the school. Please note, registration is not completed until the fee is paid.

Withdrawal

You can withdraw your application / registration before the school opens in September and ask for refund of your registration fee by email (NottinghamChineseSchool@live.co.uk) or in person.

School Fee

Parents of a student is obligated to pay the student's school fee when the student starts their courses in the Chinese School. This fee covers school textbooks, exercise books.

The school fee is 170 pounds per year. Extra 15 pounds of administration fee will be charged for a late payment after the first half term. If you quit the school during school time, you can get refund for the school terms not yet attend. The school fee may change according to school budget and parents will be notified in advance.

Pre/post-Class activities are generally free of charge.

The school collects the term fee at the first few weeks of a school year.

Parent Rota

Parents are obligated to serve school duty once or twice a year as required. More details can be found in a separate school document when you join the school. This is to keep our venue tidy and clean.

Parent Rota is only applied when we have our classes in classrooms of Alderman White School.

Oversubscription Criteria

If the School is oversubscribed (i.e. where the number of applications for admission exceeds the number of places available) the following criteria will be applied in the order set out below, to decide which applicant to admit:

1.

The highest priority must be given to the pupils, one of whose parents is a school teacher or a member of school management committee.

2.

Places will then be allocated to other pupils who, at the closing date for applications, have a sibling already attending the school whom is expected still to be on roll on the proposed date of admission of the applicant pupil.

3.

Places will then be allocated to other pupils who have special agreements with the school. These are one place reserved for Nottingham Confucius Institute and three places recommended by school committee members.

4.

Places will then be allocated to other pupils who, at the closing date for applications, applied at early time.